

First Time User Information

For first time LMS users, access the WHS LMS by obtaining a user ID from your Training Coordinator. Once this has been obtained, follow the steps below to access the system:

1. Open an Internet Explorer Browser

2. Go to <https://lms.whs.mil>
3. A pop up box will appear. Select the DoD Email CA-20 certificate.
4. Enter your CAC PIN.
5. The LMS login screen will appear.
6. On the LMS login screen, enter your User ID and the temporary password.
7. You will need to create and answer a security question.
8. You will then be logged onto the LMS.

Once in the LMS system, the courses can be accessed by clicking the Catalog tab at the menu bar across the top of the page.